

Tracey D. Layton
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Objective

To obtain a Dental Hygienist position at an office where my skills can be put to use in an effective manner and become part of an advancing team.

Education

- **Associates of Applied Science, Dental Hygiene, May 2011**
Southern University, Shreveport, LA
- **Dental Assisting Certification, December 2007**
River Cities School of Dental Assisting, Shreveport, LA

Professional Licenses/ Certificates

- Student Member, American Dental Hygienists' Association
- Class President, SADHA
- Golden Scaler Recipient
- Licensed Registered Dental Hygienist
- CPR certification
- Local anesthesia certification
- Nitrous oxide certification

Skills

- 2 Years of Dental Assistant experience
- Intra/extra oral exam, periodontal evaluation and treatment development
- Gentle instrumentation and optimal removal of plaque, tartar, and bacteria above and below the gum line
- Treatment of gingivitis and periodontitis with following perio-maintenance
- Utilize cavitron, piezo, hand scale periodontal patients with type I to type IV periodontal disease
- Diagnostic and panoramic x-rays, digital imaging, interpreting dental radiographs
- Administration of local anesthetic agents
- Fabrication of bleaching trays
- Providing and adequately applying cavity prevention agents such as varnish and sealants
- Expertly instructing proper home care techniques, specifically crafted for each patient
- Set up recall appointments using Dentrix software

Professional Experience

- **Ocean Dental/ Shreveport, LA/ floater Hygienist/ September 2011 –current**
 - Scaled and prophylaxis patients
 - Chart existing or treatment needs
 - take FMX, Pano, and bitewings
 - work with children of all ages
 - Charted using Eagle soft software

- **Marlon Henderson Dentistry/ Shreveport, La/ (fill-in) Hygienist/ August 2011**
 - Scaled and prophylaxis patients
 - Chart existing or treatment needs
 - take FMX, Pano, and bitewings
 - Periodontal probing
 - Deep scaling and root planning procedures
 - Administer local anesthetic

- **Bossier Family Dental Center/ Dr. Charles Brigham/ Bossier City, La (fill-in) Hygienist/ August 2011**
 - Scaled and prophylaxis patients
 - Chart existing or treatment needs
 - take FMX, Pano, and bitewings
 - Periodontal probing
 - Charted using Dentrax
 - Deep scaling and root planning procedures
 - Administer local anesthetic
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- **Shreveport Family Dental Care, Dr. Ross Dies, Shreveport, LA (fill-in) Hygienist/ July 2011**
 - Scaled and prophylaxis patients
 - Chart existing or treatment needs
 - take FMX, Pano, and bitewings
 - Periodontal probing
 - Charted using computer system
 - Administered local anesthetic
 - Deep scaling and root planning procedures

- **Bossier Family Dental Center, Dr. Charles Brigham, Bossier City, LA, June 2008-Aug 2009, Dental Assistant**
 - Assisted with administering x-ray exams and film development
 - Performed temporary crown fabrication
 - Assisted dentist during treatment: endodontic, extractions, fillings, crown preps

- Verified all patient information and used the dentrix software
- **Caddo Correctional Center Dental Clinic, Shreveport, LA, January 2008-June 2008, Dental Assistant**
 - Assisted with extractions and minor fillings
 - Administered panoramic x-ray exams and dark room development
- **Dr. Gregory Burns, Shreveport, LA, February 2008-June 2008, Dental Assistant**
 - Assisted dentist during treatment
 - Managed operatory between patients
- **Word of Faith Church International, Shreveport, LA, March 2007- April 2008**
 - Input church information into the database
 - Mailed yearly contribution statements
 - Worked with excel, word, power point
- **Dr. Mark Cogburn Family & Marriage Counseling Center, Shreveport, LA, Jan. 2005-Mar 2006**
 - Front desk operator, collected co-pays
 - Booked appointments and filed charts

Community Service

- 10/11/09- Our Lady of Blessed Sacrament/ Dental screenings
- 11/21/09- Southern hills Comm. Center/ Oral cancer screenings
- 2/4/10-Mt. Bethel daycare- Parent education
- 2/5/10- Give kids a smile @ susla
- 4/23/10- M. Alexander daycare/ dental screenings
- 6/8/10- airport park community screenings
- 11/20/10- Convoy of Hope/ dental screenings